

## DRUG AND ALCOHOL POLICY

### SCOPE

This Policy covers all staff and students of the school.

### OBJECTIVE

To ensure that the school remains a safe and healthy environment for all students.

### PROCEDURES

- (a) Students are forbidden to have in their possession any tobacco products, alcohol, drugs, unauthorised medications, offensive and dangerous weapons, matches and lighters.
- (b) Drug offences are automatically referred to the Police. Parents are always advised in these circumstances.
- (c) It is recognised that in some circumstances of serious misconduct, further disciplinary actions may be necessary. In such circumstances, the Board of Trustees Disciplinary Committee will make itself available for meetings with students, parents and/or social agencies.
- (d) Less severe offences will be dealt with by the internal discipline of the school but may also, if the severity of the offence warrants it, be referred to the Police. Parents will always be advised in these circumstances, as well as being subject to the internal discipline of the school.
- (e) The school should always be advised if students require authorised medication during the school day. The medication should be deposited in the school Health Centre and the School Nurse will administer them as necessary. Few students need to carry authorised medication with them at all times, but for reasons of safety the school must be advised when this occurs.

Date (Policy effective from)

Review Date

June 2020

Signature

