



## WESTLAKE GIRLS HIGH SCHOOL

### SCHOOL RESPONSE TO SEXUAL, RACIAL, BULLYING, HARASSMENT

Read in conjunction with WGHS Sexual, Racial, Bullying, Harassment Policy (Scholaris)

#### **STAFF MEMBER HAS CONCERN ABOUT BEHAVIOUR**

Examples of Sexual, Racial, Bullying, Harassment behaviours are in above Policy (Scholaris)



#### **HARASSMENT OFFICER**

Within one week, meets complainant and listens to concerns, completes a formal written report  
(Template for report is on Scholaris)



#### **PRINCIPAL**

**EITHER**

Investigate complaint by interviewing complainant, then harasser/s. If required will speak to witnesses and others affected before deciding on best course of action /resolution:

- Internal/external mediation
- Remedial/restorative action

Plus other support required for one or both parties.

**OR**

In extremely serious cases, or when appropriate, referral is directly to Board of Trustees Chairman for resolution /investigation /action at BOT level.