



Homestay Guidelines

Westlake Girls High School expects all host parents to:

- Provide a warm, caring environment, where the physical and emotional well-being of the student can be nurtured. Students must always be in a safe environment.
- Provide 3 meals a day
 - Breakfast** e.g. cereal and toast, fruit
 - Lunch** e.g. filled roll/sandwich, piece of fruit, yogurt, packet of chips, muesli bar, piece of cake and a drink
 - Dinner** Usual meal eaten by the rest of the family (include rice or noodles from time to time)
 - Snacks** Please show students what they can eat between meals if they are hungry. They do get hungry and they may not be brave enough to request additional food.
- Students are expected to purchase their own toiletries such as deodorant, special shampoos and sanitary needs.
- Care for the student as you would your own family - assisting them to visit the doctors or dentist if necessary.
- Provide a warm, comfortable room for the student, including study facilities. Extra blankets and a heater should be available.
- Ensure that the student is comfortable and confident with transport arrangements to and from school (e.g. bus times, where to get on and off the bus).
- Assist with transport arrangements to and from the airport once they become a member of your family.
- Set reasonable rules and boundaries and discuss expectations of these with the student.
- **Contact the school immediately if there are any issues whatsoever regarding the welfare, health and safety of the student, i.e. arriving home late, staying out without permission or any unexplained illnesses which are causing you concern.**
- To ensure safety for students under the age of 14. They should not be left alone in the house without adult supervision.
- Attend parent/teacher conferences/interviews whenever possible.
- Inform the school if the student is absent at any time by telephone and provide a signed note for the student to take to school the following day. Students are not permitted to sign their own notes.
- Ensure that students do not move out temporarily or permanently without the permission of the school.

*Please advise of any planned changes in your homestay living situation, e.g. further students moving in, especially males or if the main caregiver is going to be away. There are some rules/requests made by certain cultures and parents, e.g. not allowing students of the opposite sex or same culture to be in the same homestay family. Under the Code of Practice for the Pastoral Care of International Students, **no more than four International Students** should be staying in a home at any time.*

Swinny Owen - Homestay & Designated Caregiver
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After hours contact for **emergencies only:**
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